

Budget Brief: DAS Appropriated Budgets Summary

CAPITAL FACILITIES AND GOVERNMENT OPERATIONS

FY 2010

SUMMARY

The Legislature controls the size and scope of appropriated agencies (such as DAS) through the budget. By law, agencies cannot spend more than they are appropriated and cannot move funds across line items, however they may spend up to 125% of their Dedicated Credits appropriation. Full Time Equivalent (FTE) employees are not appropriated but are provided for information purposes.

The Department of Administrative Services was created in 1981 by the Utah Administrative Services Act. Current statute (UCA 63A) sets seven purposes for the department:

1. Provide specialized agency support services commonly needed
2. Provide effective, coordinated management of state administrative services
3. Serve the public interest by providing services in a cost-effective manner, eliminating unnecessary duplication
4. Enable administrators to respond effectively to technological improvements
5. Emphasize the service role of state administrative service agencies in meeting the needs of user agencies
6. Use flexibility in meeting state agency needs
7. Protect the public interest by insuring the integrity of the fiscal accounting procedures and policies that govern the operation of agencies and institutions to assure funds are used properly.

DAS Appropriated Budget Line Items

Appropriated budget line items in the Department of Administrative Service include:

- Executive Director's Office
- Division of Administrative Rules
- Division of Facilities Construction and Management (DFCM) – Administration
- Division of State Archives
- Division of Finance – Administration
- Division of Finance – Mandated Expenditures
- Post Conviction Indigent Defense
- Judicial Conduct Commission
- Division of Purchasing

Figure 1: Administrative Services - Budget History

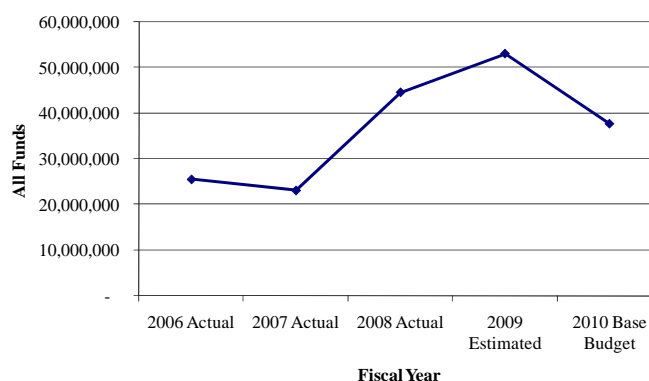


Figure 2: Administrative Services - FTE History

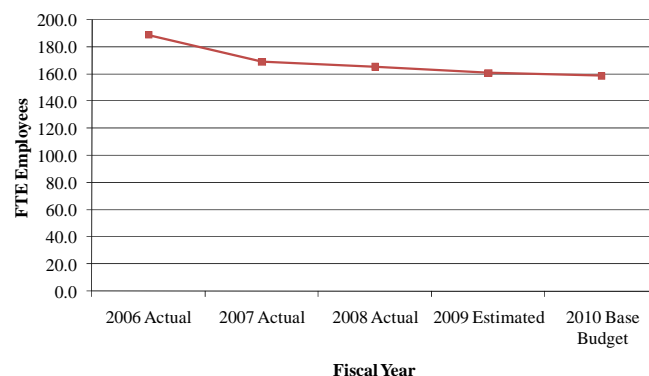
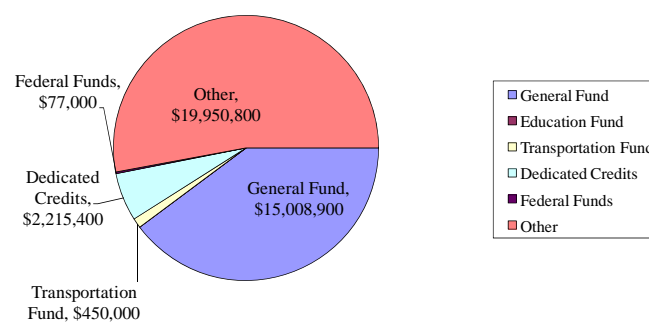


Figure 3: Administrative Services - FY 2010 Funding Mix



ISSUES AND RECOMMENDATIONS

More detail can be found in the Budget Brief for each respective line item, along with more in-depth discussion of issues.

BUDGET DETAIL TABLE

Administrative Services						
Sources of Finance	FY 2008 Actual	FY 2009 Appropriated	Changes	FY 2009 Revised	Changes	FY 2010* Base Budget
General Fund	15,649,400	16,345,900	(1,337,000)	15,008,900	0	15,008,900
General Fund, One-time	3,800,000	(655,800)	411,900	(243,900)	243,900	0
Transportation Fund	450,000	450,000	0	450,000	0	450,000
Federal Funds	83,100	64,000	13,000	77,000	0	77,000
Dedicated Credits Revenue	2,699,400	2,457,000	(235,100)	2,221,900	(6,500)	2,215,400
GFR - Economic Incentive Restricted A	5,928,000	15,480,000	0	15,480,000	(13,952,000)	1,528,000
GFR - ISF Overhead	1,299,600	1,299,600	0	1,299,600	0	1,299,600
GFR - Land Exchange Distribution Acco	18,760,000	14,400,000	0	14,400,000	0	14,400,000
Risk Management ISF	0	1,000,000	(1,000,000)	0	0	0
State Debt Collection Fund	0	267,000	(267,000)	0	0	0
Capital Projects Fund	1,876,000	1,945,200	0	1,945,200	0	1,945,200
Project Reserve Fund	200,000	200,000	0	200,000	0	200,000
Contingency Reserve Fund	82,300	1,082,300	0	1,082,300	(1,000,000)	82,300
Beginning Nonlapsing	4,723,000	2,506,800	(517,100)	1,989,700	(1,118,300)	871,400
Beginning Nonlapsing - Retirement	101,500	0	0	0	0	0
Closing Nonlapsing	(6,022,700)	(381,000)	(490,400)	(871,400)	495,700	(375,700)
Lapsing Balance	(5,061,100)	0	0	0	0	0
Total	\$44,568,500	\$56,461,000	(\$3,421,700)	\$53,039,300	(\$15,337,200)	\$37,702,100
Line Items						
Executive Director	810,500	968,200	15,900	984,100	(126,000)	858,100
Administrative Rules	492,200	397,900	3,700	401,600	(16,200)	385,400
DFCM Administration	6,539,900	5,903,800	(478,700)	5,425,100	(346,300)	5,078,800
State Archives	2,958,600	2,733,800	(236,700)	2,497,100	(44,900)	2,452,200
Finance Administration	9,624,200	11,900,500	(570,900)	11,329,600	(746,100)	10,583,500
Post Conviction Indigent Defense	7,500	122,500	(52,100)	70,400	0	70,400
Finance - Mandated	22,185,000	32,362,600	(2,036,200)	30,326,400	(13,988,200)	16,338,200
Judicial Conduct Commission	216,400	256,400	(9,600)	246,800	0	246,800
Purchasing	1,734,200	1,815,300	(57,100)	1,758,200	(69,500)	1,688,700
Total	\$44,568,500	\$56,461,000	(\$3,421,700)	\$53,039,300	(\$15,337,200)	\$37,702,100
Categories of Expenditure						
Personal Services	12,783,900	14,499,600	(868,000)	13,631,600	(441,500)	13,190,100
In-State Travel	215,100	149,900	62,200	212,100	(14,500)	197,600
Out of State Travel	58,100	64,400	(8,500)	55,900	(5,300)	50,600
Current Expense	2,536,000	2,526,700	(149,300)	2,377,400	(10,700)	2,366,700
DP Current Expense	4,806,600	5,070,800	24,600	5,095,400	(266,500)	4,828,900
DP Capital Outlay	336,600	1,616,600	(368,100)	1,248,500	(568,500)	680,000
Capital Outlay	103,300	42,000	0	42,000	(42,000)	0
Other Charges/Pass Thru	23,728,900	32,491,000	(2,114,600)	30,376,400	(13,988,200)	16,388,200
Total	\$44,568,500	\$56,461,000	(\$3,421,700)	\$53,039,300	(\$15,337,200)	\$37,702,100
Other Data						
Budgeted FTE	165.5	171.0	(10.3)	160.8	(2.0)	158.8
Actual FTE	159.4	0.0	0.0	0.0	0.0	0.0
Vehicles	9.0	8.0	4.0	12.0	0.0	12.0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.